PRE-MED AMSA
Directorship Descriptions

Any person applying for a directorship should bring their complete general availability to interviews (class schedule, work, volunteering, extracurriculars, etc). All applicants must bring a photo to their interview or provide a LinkedIn profile with a profile photo. Please note, directorships are open to all class standings!

**Operations (2)**

As director of operations you will have many responsibilities including, keeping our website updated for our members, creating documents for upcoming meetings, keeping members informed about upcoming events (via Facebook), as well as help with any special projects decided by the officers, especially the president. You will need a working knowledge about how AMSA works in and out. This position requires dedication, commitment and flexibility, but is a rewarding experience.

**Mentorship Director (1)**

The mentorship program is aimed towards helping incoming members or new students to UCF get a general idea of what they should be prepared for, help form a support system and get advice for all the premed excitement to come. These directors must have been a previous AMSA member for a minimum of a year and preferably finished their general chemistries and biologies. The director’s goal will be to help maintain an active mentor/mentee program with new and exciting events such as workshops or socials, etc. The directors will be responsible for contacting the mentors to ensure communication is established and the mentor/mentee meetings as required are occurring.

**Fundraising (3)**

This directorship is responsible for hosting events to raise funds for distribution to various clubs/organization. Fundraising directors play an absolute CRUCIAL role in the success of Pre-Med AMSA as a whole. Without this directorship we wouldn’t be able to put on some our most anticipated and successful events simply because we wouldn’t have the funding to do so. Fundraising directors will be responsible for planning fun and successful fundraisers not only to make money for medical trips, convention but to continue pushing limits that we haven’t done in the past. You will be working hand in hand with the Treasurer, arranging events and handling budgets as well as seeking sponsors. Ideal qualities would include previous fundraising experience and fresh ideas! The money is the motive!
Historian (1)

If you love to take pictures and/or videos this position is for you! We are looking for someone who will be able to capture AMSA’s best moments at meetings and events. Also, we are looking for someone who would be able to record our meetings and other important events. The historian will be responsible for making slideshow presentations of our big events, and responsible for an end of the year presentation. Please note, you will need your own camera for this position.

Public Relations (4)

Public Relations Directors promote Pre-Med AMSA around the UCF community to gain new membership, and membership involvement. The Public Relations directorship is a critical component for Pre-Med AMSA’s success. They will be responsible not only for recruiting new members into our organization and keeping members active, but also for promoting events that we will be putting on throughout the year. They will also have access to our Twitter, Facebook, and Instagram pages and will be responsible for promoting AMSA through social media. These directors should be personable, social and comfortable with approaching people. These directors should have the most availability for advertising events during classes, as well as tabling once a week.

Volunteering (3)

A Volunteering Director is responsible for the planning, organizing and executing of all volunteering events that Pre-Med AMSA offers to its members weekly. These responsibilities include contacting organizations for whom AMSA will be volunteering with, coordinating with other directors to ensure that the event is advertised properly and setting up a carpool if necessary. While there are already a number of established volunteering events that you will help put together, listed below, we encourage candidates to bring fresh, new ideas so that our volunteering opportunities continue to expand and grow!

- Foster Tutoring
- Buddy Break
- Knights Give Back
- Second Harvest Food Bank
- VA Hospital Bingo

Newsletter (2)

Newsletter Directors will be responsible for creating Pre-Med AMSA’s bi-weekly publication “The Pulse”. They will work closely with the Secretary to learn how to integrate interesting health stories, comics, MCAT questions and announcements. They will also be responsible for creating
a write up on the speaker of the week. The directors will learn to use the template created for
the newsletter and how to effectively write articles of their own, as well as ask the general
membership and other directors to get involved in submitting articles to be published.

Relay for Life Director (2)

Relay for Life is one of UCF's biggest and most important philanthropy efforts. The American
Cancer Society is the nationwide, community-based, voluntary health organization dedicated to
eliminating cancer as a major health problem. Relay for Life is the way to take action and help
finish the fight, it is a way to honor cancer survivors, remember those we have lost and raise
funds and awareness to fight back. Relay for Life is an organized, overnight fundraising walk.
The Relay for Life director will be responsible for organizing a team, creating fundraising events
and promoting Relay for Life to members. They are also responsible for any questions members
have about Relay for Life and are the link between Relay for Life UCF and Pre-Med AMSA.

Wellness & Student Life (2)

This directorship position aims to provide resources to student wellness that will allow
physicians-in-training access to information for their personal growth, and well-being. They will
be responsible to continue on events such as Gym Buddies, Nutrition Workshops, Stress
Management Workshops, Food Day, as well as initiate new and creative workshops about
nutrition, physical/mental health and sports-injury prevention. As well as personal wellness and
growth workshops, this directorship will also be responsible for putting on new socials for
members and be responsible in organizing an IM sports team for a variety of sports. Past social
events have been movie night socials and bowling. This directorship will encompass events
concerning student health/awareness and fun, stress relieving socials for members to attend!

Knight-Thon Director (2)

This directorship is specifically dedicated to fundraising for our Knight-Thon team and getting
members involved. Knight-Thon is UCF’s biggest philanthropy that raises money, spreads
awareness, and has ongoing support for the children of the Miracle Network Hospitals,
specifically for UCF Arnold Palmer Children's Hospital and Shand’s Medical Center.
Knight-Thon is a dance marathon that involves standing 20 hours FOR THE KIDS! We stand 20
hours to give participants a greater appreciation and understanding of the struggles these kids
go through every day. We stand for the kids who can’t. This directorship will be responsible for
planning creative fundraising events, coordinating hospital tours, promoting Knight-Thon partial
proceeds, creating Knight-Thon banners, attending captain meetings and managing team
meetings and bucketing events. The Knight-Thon director will be the link between the
Knight-Thon executive board and Pre-Med AMSA. Most importantly this director has to have a
passion for children and Knight-Thon! Experience with KnightThon is preferred, but not
necessary. Pre-Med AMSA, FTK!
REACH/Global Health (2)

This directorship will work on improving health education at UCF and advancing the health of the world through education and empowerment. Economic disparities lie at the root of health problems all around the world. The staggering poverty that sabotages the households of billions of our fellow humans must be a focus of our advocacy. Including issues like debt relief in our efforts will help to provide our work some measure of sustainability. This directors will be responsible for the helping educate the school about important global health issues through events such as, World AIDS Day, World Hunger Day, among others and developing/executing global health efforts at the local level. Other topics to include global health ethics, medical tourism and maternal mortality.

Medical Relations (2)

Medical Relations Directors will be responsible for planning AMSA’s trips to visit Medical Schools around the state of Florida. They will also be responsible for planning adequate car pools for such events. Trips are taken to give AMSA members an inside look of what medical schools in Florida have to offer, to highlight the medical school environment, give AMSA members a chance to ask any questions that might have, and of course, to bond with one another! The directors must have their own car that they are willing to use for carpool purposes.

Academics (2)

The main goal of the academics directors is to be dedicated to promoting academic excellence amongst Pre-Med AMSA members for matriculation into medical school. We want to stress the importance of MCAT scores and GPA for applicants, although they are not the only factors considered, they are critical in ensuring applicants are placed in higher tiers among other applicants. This is typically done through planning events such as workshops, study sessions, tutoring programs, book exchange, and any other ideas directors may have. A unofficial transcript is required for the interview.

Career Development (2)

This directorship will focus on two aspects of career development. One aspect will be on career development within the career of medicine. This will entail suture clinics, CPR training, vital signs workshops, shadowing opportunities, etc. The second aspect will focus on developing proper resume, help with interview skills, and work closely with Career Services.

Gender & Sexuality Chair (1)

The Gender & Sexuality Chairs are dedicated to assuring equal access to medical care and equality within medical education and help advocate for patients through curricular improvement, increased physician education, research and health-related resources. This is
done through a plethora of events such as LGBT Health Awareness Week and Women’s Health Activism.

**Health Policy (2)**

This directorship requires two unbiased directors to teach our members about health care policy, the past and future of healthcare and current events happening within the healthcare field. They will be required to hold events about the topics above, and be able to answer questions held by members. They will be able to empower future physicians with the ability to discuss implement solutions to health care injustices, as well as current health concerns. Past events have been workshops on the ACA and Health Policy Colloquy. We are looking for neutral information on healthcare, not political battles!

**Research (2)**

The Research Directors serve as guidance counselors for those interested in becoming involved in the research aspect of medicine. The directors will be responsible for providing research workshops, discussions, and research opportunities to Pre-Med AMSA members. They will also serve as a link between Pre-Med AMSA and the Office of Undergraduate Research (OUR). Past research experience is preferred, at university or high school level.